SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

R.P. COLLEGE

MATUK BIGHA, HISUA, NAWADA

805111

www.rpcolleges.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

R.P. College, Matuk Bigha, Hisua, Nawada, Bihar was founded in 2015. This institution is a Affiliated college of Magadh University, BodhGaya, Bihar. It is located Village Matuk Bigha in Hisua Block town within a periphery of 5 km, from Bus Stand as well as railway station.

It is a co-educational College. The college has 3 departments including Science, Language, Social Sciences courses. Most of these departments run U.G. courses. R.P. College is one of the Best leading College, offering a unique educational friendly environment that prepares the next generation. College for B.A, B.Sc, B.Com With a strong & experienced pool of faculties, the institute is committed itself to provide quality education & guideline for students & making them successful in different competitive Class With classroom programs, study material, regular Class, quiz.

The college has gardens, parks, e-learning centre, central Library, solar energy installations, large auditorium, , central instrumentation centre, rain-water harvesting units to conserve water and recharge ground-water, vermi-composting units to minimize solid waste Hazards.

Vision

R.P. College is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed challenges as active participants in shaping the future of our world. This institution is committed to provide high quality, affordable education to all sections of society. Being the critical component of human development, the college aims to equip our students with knowledge and skill that allow them to make greater contribution to society. Our motto is to prepare our students to face new challenges of the inexorable march of technology, solving growing demands and aspiration of the society in unlocking and harnessing new knowledge and innovative ideas, building cultural understanding and modelling environment that promote dialogue and debate. We believe that "We cannot always build future for youth but we can build youth for future."

Mission

R.P. College provides students with quality educational experiences and support services that lead to the successful completion of degrees, transfer, certificates, career/technical education and basic skills proficiency. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

R.P. College Nawada since its modest beginning in 2015. The college has made a giant stride in imparting quality education and has grown into one of the most prestigious institution of the district. The college has a sprawling 5.38-acre campus clustered with lush green trees and plants. It has 4 large imposing buildings, 9 well equipped laboratories, playground, examination building, central library, an auditorium of 500 seating capacity, gardens, and other amenities. The college continually endeavours to augment and renovate its infrastructures. Alongwith boys, large number of girls drawn from different strata of society including the weaker section pursue their studies in this college. Good infrastructures coupled with comity among students and teachers provide conducive ambience for teaching and learning.

Institutional Weakness

Weak Facilities at Health Centre

Institutional Opportunity

Skill Oriented Courses rise of Indian as well as global economy have provided opportunities of rising demand of skilled persons breaking the geographical boundaries, therefore in order to bridge the disconnect between the demand and supply, skill oriented courses have great prospects. NPE 2020 has also emphasized on skill oriented education. Having necessary infrastructure, the college is in advantageous position to tap these opportunities. Collaborations and Internationally Linkage

Institutional Challenge

The college faces stiff challenges from established institutions of high quality and from upcoming institutions. Now many central and state government institutions such as IIT, Patna, CUB, Aryabhatt University, Chandragupta Institute of Management have cropped up. Due to limited resources of the college, it is becoming difficult to modernize the infrastructures accordingly. Luke warm response of the Students to traditional courses is also posing danger for their sustainability The students taking admissions in traditional Degree Programmes is showing a declining trend. To rejuvenate these courses is becoming a challenging task.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

R.P. College Nawada is traditional courses run. Traditional courses comprise B.Sc., B.A., B.Com. Most of the departments run courses from UG supervision. As enshrined in Vision and Mission, the college being critical component of human development is steadfastly striving to equip students with knowledge and skills that allow them to make greater contribution to the society. At the college, the curriculum is translated into action through lectures, practical's, assignments, discussions, seminars etc. The college tries strike a judicious between objectives of the curricula and their effective implementation within a limited precinct of academic flexibility. Diligent efforts are made by the college to blend institutional goals objectives with the university's curriculum in a harmonious way.

Teaching-learning and Evaluation

R.P. College is a premier college of higher learning in the District of Nawada. The college stands by its unwavering commitment to National Policy of Diversity and inclusion of ST/SC/OBC, women and other students from all strata of the society. Enrollment percentage and percentage of seats filled against reserved quota remain high. Admissions are done by the University on centralized basis in which merit lists are published based on choices of colleges given by the applicants. Admissions are done as per state government reservation policy. The academic calendar is formulated by Magadh University as per the guidelines of the Governor's secretariat. Campus is WiFi enabled and teachers have autonomy in delivery of the curriculum. They freely interact with the students and two way teaching strategy dispels the passivity of the students. Evaluation process is robust and unbiased. The college within the scope of university guidelines tries to bring better reliability and accountability in the evaluation process. The college endeavours to provide holistic education by providing opportunities to students for critical thinking and creativity.

Research, Innovations and Extension

At R.P. College Nawada, both teaching and research capabilities are concomitantly being developed. Recognizing the fact that "Science – Society connect is a prerequisite for researches in Science and Technology". Significant researches are also being carried out in Social Sciences and Humanities. In our institution, comprehensive researches are being carried out in Water Contamination, Material Science, Organic, Inorganic and Physical chemistry, Induced Variability in different plants, medicinal plants, Physiology.

Infrastructure and Learning Resources

Infrastructures form integral part of effective implementation of curriculum for quality teaching-learning The college has 4 large buildings spread over 5.38 acres, 24 classrooms, 9 laboratories, 03 wifi enabled seminar halls , examination block, one large auditorium with 500 capacity, separate common- rooms for girls and boys, Administrative Block, Principal offices. creche, Placement and Guidance cell etc. The campus is WiFi enabled having total bandwidth of more than 5 Mbps.

Student Support and Progression

As per the direction of the state government the scheduled caste, scheduled Tribes and girl students are given full exemption in tuition fees, while BC- I students are given partial exemptions. Financial assistance/ scholarship is provided by various agencies/ departments of the State Government and Central government. The college has a Student Grievance redressal cell, Women's cell and Anti-ragging cell. Student Grievance Redressal cell redresses the grievance of the students. Women's cell takes care of complaints of sexual harassment at work place and acts for prevention, prohibition and redressal. Despite devastating impact of covid 19 and consequent lockdown, significant number of students have got placement.

Governance, Leadership and Management

Our Vision statement delineates our long-term goal to provide high quality affordable education to all. The

Mission Statement outlines the course of our current operations. The Principal is academic, administrative and Financial head of the institution. Each traditional department has Head/ Prof-in-charge who heads that department. Head/ Prof- in Charge, receives instructions from the Principal and directly reports to him. At departmental levels, departmental councils take decisions pertaining to their respective departments. There are various committees/cells like Admission Committee, Development and Building Committee, Purchase Committee etc. College Management Information System (CMIS) is already implemented in the college. When teachers seek financial support for attending conferences/ workshops or membership fee of professional bodies, they are given partial/ full help. The college has organized large number of Faculty Development Programs (FDPs),

Institutional Values and Best Practices

The college is conscious of its responsibilities for preserving and sustaining environment. It has several times been given Appreciation Certificates by concerned departments of the state government. Students of Environmental Sciences, The energy is conserved by making optimum use of electricity by using LED bulbs. The college has solar energy installations of 10 kW. The college campus is green with many gardens which help in reducing the carbon. Many buildings have water harvesting units The college has also vermi composting units.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	R.P. COLLEGE
Address	MATUK BIGHA, HISUA, NAWADA
City	NAWADA
State	Bihar
Pin	805111
Website	www.rpcolleges.in

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Bihar	Magadh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Appr oval details Instit ution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	MATUK BIGHA, HISUA, NAWADA	Rural	5.68	15845

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Bsc,Physics Chemistry Botany Zoology Mathematics	48	intermediate	Hindi	640	125
UG	BCom,Bcom, All Subjects of commerce Faculty	48	intermediate	Hindi	240	3
UG	BA,Ba,Hindi English Ancient His ECO GEO HIS Home Sc. LSW Music Philosophy Pol Sc. SOC PSY Urdu Public Admi	48	intermediate	Hindi	960	690

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				32			
Recruited	0	0	0	0	0	0	0	0	20	12	0	32
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	13	8	0	21
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	4	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	499	0	0	0	499
	Female	319	0	0	0	319
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	811	889	0	0
	Female	444	545	473	0
	Others	0	0	264	0
Total		1255	1434	737	0

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	R.P. College aims to attain the highest global standards in providing quality education. The E-learning Cell of R.P. College has initiated a step towards the knowledge building process using online

	platform. The skill enhancement courses like IT, Soft Skill, Some of the good practices implemented by the College to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 are promotion of sustainable environment, social commitment and community outreach. Students are encouraged to participate in activities like paper recycling, rainwater harvesting and educating the underprivileged.
2. Academic bank of credits (ABC):	Academic Bank of Credits facilitates deposition of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University until 2023-27 under CBCS curriculum, there was no mechanism for credit transfer between the constituent
3. Skill development:	Skill development helps build up strong foundation for learners. Skill development and training has been established as integral part of all students and faculties. Separate programs of Webinar, Seminars, workshops, guest lectures for students and faculty are conducted. Faculty members are also deputed to attend such out station programs. We initiate and promote Teaching and Learning Skills of every students. Capacity building programs and value added courses like as Computing Skill Concepts and Communication Skill Development. All these make the Institute fully prepared for skill development approach of NEP to adopt conveniently
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	R.P. College offers the undergraduate course in Hindi, English medium, The curriculum of all programmed comprises courses that impart the history and knowledge traditions of India. The College adopts/uses bilingual language.
5. Focus on Outcome based education (OBE):	The courses offered by R.P. College are based on the curriculum designed by University of MU Bodhgaya, Bihar. Many faculty members of the college are also involved in designing this curriculum. Encouraging application of knowledge for solutions: Students were sensitize towards the sustainable environmental goals through the classes taken as a part of their curriculum under Environmental Science course.
6. Distance education/online education:	The College is prepared for online classes/education because during COVID-19 pandemic, we have

adopted teaching learning process through different online modes like Google Meet and Zoom meeting to continue the teaching learning practices. During the 1st and 2nd lockdown, the College developed a complete management, teacher and student database to conduct the online classes through Zoom. Thereafter, we use Zoom to conduct online classes, meetings, webinars etc., whenever needed. The College is ICT enabled with Internet and hence no hindrance in online education. The College is preparing for the availability of e-content material prepared by faculty members to students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	NO
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	NO
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	NO
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	NO
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	NO

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	32	21	21	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures effective curriculum delivery through a well planned and documented process, R.P. college is a Affiliated college of Magadh University, The curriculum prepared by the university is relayed to the colleges and the academic calendar circulated by the university is followed by every department of the college. The curriculum is translated into action through lectures, assignments, discussions, seminars, workshops etc. we planned the Holding of interactive online classes, teaching and interaction with the students through various digital media like Whatsapp, video classes to be uploaded on website uploading of study materials on website etc., Review regarding coverage of syllabi and latest detailed status report pertaining to it to be submitted to the office of the Principal, To discuss strategies for starting teachings in next semesters, Time table for conducting interactive Online Classes and imparting teachings through various Apps, video conferencing platforms and other digital modes,

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 100

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

As enunciated in vision and mission, the college being the critical component of human development, is striving to equip students with knowledge and skills that allow them to make greater contribution to society. Therefore, the college is more conscious of its social responsibilities and is endeavoring hard to inculcate a value system among the students to address the cross cutting issues such as gender, climate change, environmental education, human rights, etc. Seminars/ webinars, workshops, awareness programs etc, are frequently organised to address these issues. It is continually engaged in providing eco-friendly ambience by developing green parks / garden to preserve environment and heritage. It has rain-water harvesting plant to conserve water and recharge ground water, vermi-composting units to minimize solid

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 100

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: E. Feedback not collected

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 100

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 0

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 0.03

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college stands by its unwavering commitment to National Policy of Diversity and inclusion of ST/SC/OBC, women and other students from all strata of the society. Enrollment percentage and percentage of seats filled against reserved quota remain high. Admissions are done by the University on centralized basis in which merit lists are published based on choices of colleges given by the applicants. Admissions are done as per state government reservation policy. teachers of respective departments finalize the routine of their departments in consonance with the centralized routine. Apart from regular teachings, co- curricular co-curricular activities like seminars, work-shops, quizzes, debates, student development programs etc. are regularly organized. Campus is WiFi enabled and teachers have autonomy in delivery of the curriculum. They freely interact with the students and two way teaching strategy dispels the passivity of the students. Evaluation process is robust and unbiased. The college within the scope of university guidelines tries to bring better reliability and accountability in the evaluation process.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 92.7

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
37	37	21	21	21

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
32	32	21	21	21

File Description	Document
Institution data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college ensures continuous, comprehensive and transparent process of the internal assessment mechanism based on the following important in gradients: Written Tests, Oral Tests, Practical Tests, Assignments/ Homework, regularity, punctuality, attentiveness, behaviour, participation in co-curricular activities like seminars, discussions, quizzes, projects , debates and extra- curricular activities like sports, cultural activities, awareness programs, community services etc. Fig 1. Important components of Continuous Internal Assessment/ Evaluation Thus, emphasis is laid on both (i) Quantitative as well as (ii) Qualitative Assessment. Qualitative Appraisal is also important as it helps in recording behavioural pattern, motivational and attitudinal changes in the overall behaviour of the students and at the same time enable teachers to deal with the students accordingly. Continuous Internal Evaluation forms an integral part of an effective teaching - learning process. Besides helping continuous learning, it gives necessary inputs to teachers for modifying their teaching strategies towards realisation of their stipulated teaching- learning objectives. Each department at the commencement of the semester informs the students about procedures to be adopted for internal assessment. The subject teacher conducts Internal Assessment. Transparency is maintained by showing answer sheet to the students and if the students has any grievance, it is redressed immediately by the teacher concerned who has evaluated his answer sheet.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Yes

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

COs, POs and PSOs for all programs are clearly delineated and displayed on the college website. The attainment of programmes and course outcomes are evaluated by the following measures: Direct Measures: The assessment consists of internal assessment and final semester examination. There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, presentations, practical and viva etc. The external examiners set the semester question papers so that course outcomes can be tested as per the University guidelines.

The engagement of students in various co-curricular and extracurricular activities such as internship, lab work and extracurricular activities indicate the outcome of their curricular learning.For ensuring curriculum delivery and attainment of outcomes, a joint meeting of HoDs and IQAC is held in which detailed strategies and modalities are planned in general. In addition to it, Departmental council of each department meticulously chalks out its plan of curriculum delivery with punctilious details in consonance with the academic calendar. HoDs of respective departments monitor the implementation of these strategies. Attainment of COs, PSOs and POs are assessed through two pronged strategies involving quantitative framework and qualitative framework.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 100

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

R.P. College provides an ecosystem to augment innovative research. The college has steadfastly prioritized the creation and transfer of knowledge through the College Research and Innovation Cell (CRIC) and by conducting various research-based activities:

- Bio-composting, vermi-composting, and paper recycling are practiced in the college, giving students a hands-on learning experience, and their products are utilised inside the campus.
- The knowledge created through these initiatives is transferred through FDPs, conferences, webinars, workshops, and publications in peer-reviewed national and international journals.
- To reduce air pollution and non-biodegradable waste by utilising farm stubble to grow oyster-mushroom instead of burning them. The mushroom is used to produce mycelium, which is a biodegradable alternative to plastic.

File Description	Document
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Recognising the fact that youths are future of the Nation and their prodigious amount of energy, enthusiasm and exuberance can be purposefully directed towards Welfare of the Society.

Blood Donation Camps

First-Aid Kit Distribution

Cloth and Mask Distribution

Menstrual Hygiene Awareness and Donation Drives

Pulse Polio Drive

Food Donation Drives

Environment Cleanliness & Awareness Drives

organising free health check-up

These activities have helped our students to recognize the need to carry forward social work on their own. Students' feedback on their field work indicate that their classroom knowledge when linked to ground realities has enhanced their perceptions and alacrity to the societal problems.

File Description	Document
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

No

File Description	Document
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 0

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructures and physical facilities quintessentially form the integral part of the curriculum delivery through quality teaching and learning process. The college is cognizant of the fact that a good infrastructure with adequate physical facilities provide conducive ambience, which directly impacts the performance of the students, teachers and staff. The policy of the college has been to provide requisite infrastructural facilities to students, teachers and staff. wifi enabled seminar halls , separate common-rooms for girls and boys, Administrative Block with in which administrative, finance sections, offices of the Principal, drinking water facilities, one canteen, one e- library equipped with 30 computers, 3 printers and one photocopier. This library contains more than 5 thousand books and journals. The college has a large play ground and one corner of this ground is marked for yoga centre, 02 badminton courts, one volleyball court, one cricket practice pitch, The campus is WiFi enabled having total bandwidth of more than 5 Mbps.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 100

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

In Library Management Software/ System developed. It facilitates highly versatile and user friendly OPAC (Online Public Access Catalog) with simple and advance search. OPAC user can export their search results into PDF, Word, Excel an e- library is housed with 30 computers having internet facilities. The bandwidth of WiFi in the Library is 5 Mbps. Printers and photocopiers are available in the Library and one of them is available for faculty members. Students can use printers with the permission of the Librarian.

- The library offers self-check-out/check-in facility for issue/ return of book where the user has to simply place his Identity Card and book on the Book Issue/Return KIOSK. They can even make enquiry about balance/pending books or fine against their name. In addition to this a Book Drop is also provided where user simple drop the book to return them.
- · Users can take the help of Online Public Access Catalogue (OPAC) to search and locate the books.
- A Digital Entry Pad is kept at the entrance of the library to record the foot fall data of the users visiting the library.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

To keep pace with changing trends in software and hardware, the college keeps on updating and upgrading the IT infrastructures and associated facilities. As the computers, printers , projectors, peripherals etc. form integral parts of technology enabled , teaching and learning processes, the college frequently replaces some old version of computers of computer laboratories with new improved versions. The old computers are transferred to the places where high end users are not required. For maintenance of IT infrastructures, the college every year executes Annual Maintenance Contract (AMC) with reliable and trustworthy firms. The college makes consistent efforts to upgrade IT infrastructures as per requirement and a substantial expenditure is incurred on the purchase of new computers and maintenance of computers. There are three systems for providing internet facilities. Computer labs have separate internet facilities with 5 Mbps bandwidth. For other laboratories, classrooms and library another system of WiFi with bandwidth of 5 Mbps has been provided. The whole exercise renders the role of a teacher as facilitator and students as active participants. In this way WiFi enabled classrooms provided by the institution place the students at the centre of the teaching- learning process. During the pandemic, ICT infrastructure had been the mainstay of the online teaching

The College has following licensed software:

Library Management Software

 MS windows 10 Pro and MS office 2013, 30 licenses Wolfram Adobe Acrobat 9 Pro & Adobe CS-5 Web Premium: 40 licenses Free software

Wi-Fi enabled zone with 6 access points. LAN connectivity administrative office and all computer labs

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 1

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 1

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 40

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

02-07-2025 06:50:35

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 40

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: E. None of the above

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.35

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	23

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the

institution through financial and/or other support services

Response:

NO

File Description	Document
Provide Link for Additional information	[View Document](#)

institution through financial and/or other support services

Response:

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

This institution is committed to provide high quality, affordable education to all sections of the society. Our vision statement delineates our long-term aspirational goal. It emphasizes on holistic education that contribute significantly to the rapidly changing society. It nurtures our hope that students of our college would have proclivity to solve growing demands of the society, germinate innovative ideas, build cultural understanding and for modelling environment to face global sustainability challenges. Fee concession given by the college, tactile path and ramp and learning aids for the PWD students and support extended by the Equal Opportunity Cell and Enabling Unit provide an inclusive learning environment. Eco Club activities and initiatives by the EVS Department strengthen civic ecology practices.

The Mission statement dictates the course of our current operations like :- Promoting scientific temper among the students to adapt to technological advancements and innovative ideas. Inculcating ethical, human and cultural values imbued with sense of participation facilitating holistic growth. Providing education accessible to all sections of the society. This is evident by that fact that our college has overwhelming proportion of economically as well as socially backward classes. Establishing Incubation Centre, Strengthening E-learning Cell, Remedial Cell and promoting professional quality development programmes, Innovating measures for energy conservation on campus.

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Principal is the academic and administrative Head of the Institution. He heads all the committees of the college as chairman. Recognising various perspectives of growth and development, multi-dimensional perspective planning having ingredients of holistic development in line with the objectives enshrined in Vision and Mission are well articulated and these include: Growth in terms of academic programs with emphasis on skill based education. To preserve and promote ethical, human and cultural

values. Upgrading physical infrastructures, sports and cultural facilities.

Several committees were constituted to oversee the preparation and arrangement of the following aspects:

- NAAC Room and documentation
- Photography/videography Supervision of Science+Geo+Computers Labs
- Cleanliness of the campus Reception and Hospitality Team Refreshment/Lunch/Dinner
- Cultural Committee
- COVID Protocols
- Contents on Website
- Department Libraries supervision
- Infrastructure
- Growth in terms of academic programs with emphasis on skill based education.
- traditional courses To strive for inclusive education.
- To preserve and promote ethical,
- human and cultural values.
- Upgrading physical infrastructures,
- sports and cultural facilities.

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Welfare measures constitute a vital ingredient of social security and employee's satisfaction. It is an indispensable part of employees' financial as well as social security. The college follows the performance appraisal system mandated by the University. At the time of confirmation/ promotion, the faculty member submits a self-assessment report to the Principal. Apart from furnishing general information like educational background, classes taught, additional skills, administrative and other academic duties other than teaching,

- A well-furnished kitchenette adjacent to the staff room.
- A dedicated reading room equipped with Wi-Fi enabled computers and printer facilities available in the library to access e-resources.
- Desktops (with internet) and printer facilities in the Department rooms to aid research.
- The Staff Association provides a platform for grievance redressal to all staff.
- Group Insurance Scheme for the staff members at a low premium.
- The Thrift and Credit Society provides financial assistance to the staff at a reasonable interest rate.
- A Counsellor is available in the college for the well-being of the staff and students.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.79

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 3.79

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Financial Management in an efficacious manners and due diligence is an important factor for successful running of an institution. Mobilization of resources is key to financial viability.

The internal audit of the college books of accounts is conducted every financial year. A chartered accountant is appointed by the college with approval from the Governing Body and the University. The accountant examines and verifies finance-related documents for all transactions. Balance sheet, general fund income and expenditure, receipt and payment account are audited in the process.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC of the college has been fastidious in the matter of quality assurance, quality enhancement and quality sustenance. Through the representative character of IQAC, the college has been striving to develop an integrated framework conjoining the whole institution in a single unit in the matter of quality assurance and for these offline/ online meetings were held frequently to take stock of the academic, administrative, co-curricular activities and developmental projects to ensure enhancement in quality and sustenance of quality alongwith optimum utilisation of resources.

Audit of the college societies and committees with objectives listed below:

- To assess the creative and extra-curricular growth of the students alongside their academic progress.
- To ensure that the students' achievements are properly highlighted and media presence of the different committee and society events are maintained.
- To maintain the Alumni data of those who followed the vision of a particular committee or society and transformed it into his/her profession.
- To facilitate the e-documentation of all societies and committees on the centralized repository of documents - SPACE (ERP). Monitoring Academic growth of students: The College takes cognizance of the diversified nature of the learning capabilities of students and to cater to their specific abilities, the College has chalked out a methodology to guide the Slow Learners and Advanced Learners.
- The College has a Remedial Cell which conducts peer learning classes for slow learners with focus on the topics and areas in which they struggle. Mentor-Mentee groups have been formed across various courses and teachers maintain a record of the meetings which are held regularly.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: E. None of the above

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

R.P. college is a co-educational institution, Its main areas of work include establishing and sustaining gender equity in our campus; deal with cases of gender discrimination; sensitizing teachers, non-teaching staff and students on gender issues. As per state govt. guidelines, no tuition fees are charged from girl students, so as to encourage more girls' enrolment in HEIs.

Special attention is paid to fair gender representation in all co-curricular and extracurricular activities at all levels. Within the campus, all efforts are made to ensure neither discrimination, prejudice nor favouritism on the basis of gender occurs, thereby promoting a healthy, secure work and academic environments. Institutional initiatives include invited lectures, panel discussions, public awareness campaigns on gender equity and equality.

There is adequate gender representation in administrative work also, with lady teachers often being the front runners in decision-making process.

Facilities and provisions for the Safety of Women

Separate Girls common room.

Installation of CCTV cameras at strategic locations.

Internal Complaints Committee against Sexual harassment.

Relaxation of 1% in admissions cut-off for female students.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: E. None of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our College believes in "Unity in Diversity", undertaking proactive effort in providing an inclusive environment by taking initiatives towards cultural, regional, linguistic, communal and socio-economic tolerance and harmony. All major national and regional festivals are celebrated together by teaching, non-teaching and students' communities. Holi Milan, Saraswati Puja, Makar Sankranti, Christmas and Id are celebrated. "Tarang " is the cultural festival celebrated the universities of Bihar. This cultural extravaganza performed by the students' community involves exposition of local, regional and national art forms which includes classical, semi-classical and light music and dances; drama, Rangoli, painting, oratory competitions,

R.P. college has taken several measures to make the college an inclusive campus.

- Fee concession is granted based on the income certificate and interview of the students.
- The college has an Equal Opportunity Cell (EOC) which looks after the welfare of specially-abled students.
- Regular monthly mentor-mentee meetings are held.

- Teachers use bilingual teaching methods.
- NE Cell conducts an orientation program for new students annually.
- Various programmes were organised to promote inclusivity and diversity by the Centre for Promotion of Inclusivity CFPI
- An orientation programme in January

File Description	Document
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The two best practices implemented by the institution are: Community Outreach and Growth Promotion of Inclusivity

Directing Youthful Exuberance towards Welfare of the Society Youths are future of Nation and their prodigious amount of energy, enthusiasm and exuberance can be purposefully directed towards welfare of society The college endeavours hard to inculcate and embed the sense of social responsibility towards the amelioration of the society. For this, various initiatives like envisaging programs of social significance and enthusing students to render their services for welfare of society. Such initiatives instill sense of confidence, belonging, alacrity and responsibilities among the students to perform their duties for amelioration of the society.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our vision statement delineates and nurture hopes that students of our college would have "knack for solving growing demands of the society, germinate innovative ideas and would model environment to face global sustainability challenges." We believe that "we can build youths for future". In consonance with the above-mentioned statement, our R&D activities are oriented towards amelioration of the society through Fluoride and Arsenic identification/ testing, awareness and mitigation strategies in drinking water of Bihar. The ultimate goal of meaningful scientific researches and efforts are to solve societal problems and to develop technological and scientific solutions for benevolence of the society. Fluoride and Arsenic contaminations in drinking water are rampant in Bihar.

The College has been implementing the following practices:

- The Centre for the Promotion of Inclusivity (CFPI) works towards informing students about social exclusions and the need for promoting inclusive practices through campaigns, workshops and seminars.
- The NSS unit educates students about the importance of community outreach.
- Scholarships and fee concessions are provided to differently abled and students from economically weaker sections.
- To facilitate better mobility tactile pathways, walking ramps/rails and wheelchairs are present within the college.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The college is creating scientific temper among "budding young talents" by organising INSPIRE, in which young students are encouraged to pursue the career of innovative researches in Science.

Concluding Remarks :

R.P. College policy decisions on academic activities, meetings of committee are held. Policy decisions pertaining to finance are taken in Development Committee and Purchase Committee. At administrative and financial levels, faculty members and non- teaching staff are allocated various responsibilities. Distribution of administrative work are handled by the Head Assistant and financial matters by the Bursar and Accountant.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :1 Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>215</td><td>46</td><td>71</td><td>92</td><td>85</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 215 Answer after DVV Verification: 1 Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

Answer After DVV Verification: E. Feedback not collected

Remark : DVV has selected E. Feedback not collected as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

2.1.1	**Enrolment percentage**

2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1434	737	0	0	76

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1840	1840	0	0	640

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

2.6.3	**Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	71

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	76

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
125	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

4.1.2 | *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	18	15	13	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

1	1	1	1	1

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 30 Answer after DVV Verification: 1 Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:
	Answer After DVV Verification :
5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years* 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	18	15	13	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
225	182	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
270	185	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	23 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1 | 5.2.1.2. **Number of outgoing students year wise during the last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	23 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	23 | Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
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5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
60	0	0	0	0 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18

1	0	0	0	0

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

6.2.2	*Institution implements e-governance in its operations*
	1. **Administration**
	2. **Finance and Accounts**
	3. **Student Admission and Support**
	4. **Examination**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: E. None of the above
	Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**
	6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	0	0	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	0	0	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

Remark : DVV has recommended input "1" as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: E. None of the above Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: E. None of the above Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above Remark : DVV has selected the E. None of the above as the HEI has provided document in google drive links which has not accepted as per NAAC SOP.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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1434	737	76	76	76 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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1	1	1	1	1	
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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23.6	21	20	17	16 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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1	1	1	1	1	